



4501 S Atlantic Ave | New Smyrna Beach, FL 32169

A not for profit Corporation

Board Meeting Minutes

48 Hour Notice

Location: Errol by the Sea Clubhouse
4501 So. Atlantic Ave.
New Smyrna Beach, Fla. 32169

Date: Tuesday, June 2, 2020
Time: 10:00 am

1. Call to Order
2. Establish Quorum
3. Proof of Notice
4. Discussion on Scope of Work (SOW) and Timeline for Roof Project Review with Project Manager (PM) Paul Swiderski
5. Adjourn

Cheryl Fazio, Secretary

Zoom Virtual Meeting Information

1. Go to www.zoom.us/join
2. Enter the code **3864273641** (the office phone number)
3. Click Join

***Please ensure your microphone is muted when not in use to prevent background noise in the recording.*